

For office use only	
Application No.	District



**APPLICATION FOR REGISTRATION AS A CANDIDATE FOR THE
 BACHELOR OF INFORMATION TECHNOLOGY (EXTERNAL) DEGREE
 FACULTY OF INFORMATION TECHNOLOGY
 UNIVERSITY OF MORATUWA
 Administered through the Centre for Open and Distance Learning (CODL)
 INTAKE 14 (January 2018)**

(Please read the instructions given in the attached sheet before you fill the application form.)

THE PARTNER ORGANIZAION AT WHICH YOU INTEND TO STUDY *Please tick (✓) one*

Openarc School of Business & Technology (Openarc Campus)	<input type="checkbox"/>
Horizon College of business & Technology (Horizon Campus)	<input type="checkbox"/>

PERSONAL INFORMATION

01. Title : *Please tick (✓)*

Mr.	<input type="checkbox"/>	Ms.	<input type="checkbox"/>	Other. <i>(Please specify)</i>	<input type="text"/>
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02. Name with initials :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Example

P	E	R	E	R	A	P	W	J	K										
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03. Surname :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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04. Names denoted by Initials:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

05. a. Residential Details:
(address of permanent residence of the applicant)

<input type="text"/>											
<input type="text"/>											
<input type="text"/>											
<input type="text"/>											
Tel	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mobile	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
E-mail	<input type="text"/>										

b. Contact Details:
(address to which the correspondence to be sent)

<input type="text"/>											
<input type="text"/>											
<input type="text"/>											
<input type="text"/>											
Tel	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mobile	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
E-mail	<input type="text"/>										

c. District:

06. Date of Birth :

Date	DD	Month	MM	Year	YYYY
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(Please enclose a certified photocopy of the Birth Certificate)

07. Sex:

Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
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Please tick (✓)

08. National Identity Card No.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 OR
 Passport No.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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(Please enclose a certified photocopy of the ID Card/details page of Passport)

ACADEMIC INFORMATION

9(a). Results of G.C.E (Advanced Level) Examination.
(Please enclose certified photocopies of G.C.E. (A/L) and Z-Score Certificates)

Year :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 Stream of Study :

<input type="text"/>

Index No:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 Status of results :

Released	<input type="checkbox"/>	Pending	<input type="checkbox"/>
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Please tick (✓)

(Applicants whose official results are released, indicate the grades obtained along with 'Z' score)

"Z" Score

<input type="text"/>	<input type="text"/>	.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Subject	Grade

9(b). Results of G.C.E (Ordinary Level) Examination.
(Please enclose certified photocopies of G.C.E. (O/L) results/certificates)

Year:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 Index No:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Grade obtained for Mathematics:

<input type="text"/>

10. Other Academic Qualifications *(Applicants who expect to seek admission from alternative qualifications other than A/L shall indicate details of such alternative qualifications for consideration. Use additional sheets if necessary.)*

Please note that candidates who do not have 3 passes in GCE (A/L) or equivalent and seek admission through alternative qualifications should pass the Aptitude Test conducted by the University.

(Please enclose certified photocopy of the certificate awarded for each qualification)

Qualification (e.g. Diploma)	Subjects covered	Institution	Duration		Full Time or Part Time	No of hours per week
			From (dd/mm/yyyy)	To (dd/mm/yyyy)		

11. Employment Status: Employed Self Employed Not Employed

If Employed

A. Previous Occupations

From Month / Year	To Month / Year	Name & Address of firm / Organization	Title / Position

B. Present Occupation

Date of Commencement	Name of Firm / Organization	Title / Position

12. Lateral Entry (Only applicable for HNDIT (SLIATE) Diplomates)

To be filled by applicants who have completed Higher National Diploma in Information Technology (HNDIT) at Sri Lanka Institute of Advance Technological Education.

Do you request for exemptions given to HNDIT (SLIATE) Diplomat

Yes		No	
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If "Yes" please attach copy of the relevant certificate certified by SLIATE.
For details of exempted subjects refer **Applicant Handbook** or
Visit www.codl.lk

- **See overleaf for instructions on paying the Application Fee**

DECLARATION BY APPLICANT

I declare that the particulars furnished above are true and correct to the best of my knowledge. I understand that provision of incorrect information will disqualify me from the candidacy.

.....
Date

.....
Signature of Applicant

INSTRUCTIONS FOR FILLING THE APPLICATION

1. Please fill the application in English and type or write in block letters.
2. Personal Information.
 - Cage 6: You are required to attach a certified copy of your birth certificate.
 - Cage 8: You are required to attach a certified copy of your National Identity card / or certified copy of the details page of the Passport.
3. Academic Information and Professional Information.
 - Cage 9(a) and 9(b): You are required to attach certified copies of G.C.E. (A/L), G.C.E. (O/L) results sheets, Certificate of Z-score. (Those who seek admission based on G.C.E. (A/L) and G.C.E. (O/L) qualifications are not required to fill Cage 11)
 - Cage 10: You are required to attach certified copies of relevant certificates.
(Please note that candidates who do not have 3 passes in GCE (A/L) or equivalent and seek admission through alternative qualifications should pass the Aptitude Test conducted by the University).
4. Cage 12: You are required to mark "✓" the relevant cage.

Please send the completed application together with the receipt for payment of the Application Fee of Rs. 750.00 under registered cover addressed to Programme Administrator CODL University Of Moratuwa. The Application Fee of Rs. 750.00 should be paid to any Branch of the Bank of Ceylon, Account No. 70993353 in favor of The Bursar, University of Moratuwa. (Please indicate "BIT Ext. Degree" in the receipt)

The closing date for receiving applications is 28th February 2018. Note that applications should reach the "Programme Administrator (CODL), University Of Moratuwa, Katubedda, Moratuwa." on or before 28th February 2018.

For enquiries, you may contact the CODL with the following contact information.

Tel: 011-308-2787/ 011-308-2788 , 0112 650 301 Ext. 3850/3851
Email: info@codl.lk